

Mason Community Garden Appeal Process

What is an appeal? An appeal is when a Mason resident formally requests (via a letter or email) a reconsideration of a previously denied use of the Mason Community Garden.

Examples of appeals include, but are not limited to:

- Denied use of a garden space
- Issue with the garden fees
- Issue with the reserved plot
- Not getting the plot used the year before.

Following are examples of what is not considered an appeal:

- Garden produce removed from reserved plot.

When can I request an appeal?

You can request an appeal any time that you feel you have an issue with a decision made or action taken by the garden leaders.

How do I request an appeal?

You should submit an appeal request in writing and it should contain:

- Your name and address
- The reason for the appeal
- Sufficient details about the issue such as names of persons involved, dates, emails, etc.
- Why you believe the decision should be reversed?

Where do I send my appeal request?

All appeal correspondence should be submitted via mail or email as described below.

Mail: Mason Community Services, 118 W. Oak St., Suite 103, Mason, MI 48854

Email: masoncommunityservices@gmail.com

What if I disagree with an initial appeal determination?

If the garden leaders completed the initial appeal request, any subsequent appeals will be reviewed by Mason Community Services' Board of Directors.